

# WELCOME

The benefits of a happy, healthy smile are immeasurable! Our goal is to help you reach and maintain maximum oral health. Please fill out this form completely. The better we communicate, the better we can care for you.

1

## ABOUT YOU

Today's Date: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**Name:** \_\_\_\_\_  
Last First Mi Mr Mrs Ms Dr

I prefer to be called: \_\_\_\_\_  Male  Female

Birthdate: \_\_\_\_\_ Age: \_\_\_\_\_ SS#: \_\_\_\_\_

**Home Address:** \_\_\_\_\_  
Apt/Condo #

City State Zip  
 Single  Married  Divorced  Widowed  Separated

Hm #: \_\_\_\_\_ Pager / Cell #: \_\_\_\_\_

Wk #: \_\_\_\_\_ Ext: \_\_\_\_\_ DL #: \_\_\_\_\_

**Employer:** \_\_\_\_\_

Employer's Address: \_\_\_\_\_

How long there? \_\_\_\_\_ Occupation: \_\_\_\_\_

Where & when are best times to reach you? \_\_\_\_\_

Whom may we Thank for referring you? \_\_\_\_\_

Other family members seen by us: \_\_\_\_\_

Previous  Present Dentist: \_\_\_\_\_

Last Visit Date: \_\_\_\_\_

2

## SPOUSE INFORMATION

His / Her Name: \_\_\_\_\_

Employer: \_\_\_\_\_

Wk #: \_\_\_\_\_ Ext: \_\_\_\_\_ SS #: \_\_\_\_\_

Birthdate: \_\_\_\_\_ DL #: \_\_\_\_\_

**Person Responsible for Account:** \_\_\_\_\_

Wk #: \_\_\_\_\_ Ext: \_\_\_\_\_ Hm #: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Relationship: \_\_\_\_\_ SS #: \_\_\_\_\_

Employer: \_\_\_\_\_ DL #: \_\_\_\_\_

3

## INSURANCE

### Primary Insurance

Dental Coverage?  Yes  No

Insurance Co. Name: \_\_\_\_\_

Insurance Co. Address: \_\_\_\_\_

Insurance Co. Phone #: \_\_\_\_\_

Group # (Plan, Local or Policy #): \_\_\_\_\_

Insured's Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Insured's Birthdate: \_\_\_\_\_ Insured's ID #: \_\_\_\_\_

Insured's Employer: \_\_\_\_\_

Employer's Address: \_\_\_\_\_

### Secondary Insurance

Dental Coverage?  Yes  No

Insurance Co. Name: \_\_\_\_\_

Insurance Co. Address: \_\_\_\_\_

Insurance Co. Phone #: \_\_\_\_\_

Group # (Plan, Local or Policy #): \_\_\_\_\_

Insured's Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Insured's Birthdate: \_\_\_\_\_ Insured's ID #: \_\_\_\_\_

Insured's Employer: \_\_\_\_\_

Employer's Address: \_\_\_\_\_

### Neighbor or Relative not living with you.

His / Her Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Wk #: \_\_\_\_\_ Hm #: \_\_\_\_\_

Address: \_\_\_\_\_

City State Zip

4

## MEDICAL HISTORY

Do you have a personal physician?  Yes  No

Physician's Name: \_\_\_\_\_

Phone #: \_\_\_\_\_ Date of last visit: \_\_\_\_\_

Are you currently under the care of a physician?  Yes  No

Please explain: \_\_\_\_\_

CONTINUED ON BACK

Your current physical health is:  Good  Fair  Poor

Do you smoke or use tobacco in any other form?  Yes  No  
 Have you had any metal rods, pins or implants?  Yes  No  
 Are you taking any prescription / over-the-counter or herbal supplemental drugs?  Yes  No  
 Please list each one: \_\_\_\_\_

Have you ever taken Fosamax, or any other bisphosphonate?  Yes  No  
 Have you ever taken Phen-Fen?  Yes  No

**For Women:** Are you using a prescribed method of birth control?  Yes  No  
 Are you pregnant?  Yes  No Week #: \_\_\_\_\_  
 Are you nursing?  Yes  No

**Have you ever had any of the following diseases or medical problems**

- |                                    |                                    |
|------------------------------------|------------------------------------|
| Y N Abnormal Bleeding              | Y N Herpes / Fever Blisters        |
| Y N Alcohol / Drug Abuse           | Y N High Blood Pressure            |
| Y N Anemia                         | Y N HIV+ / AIDS                    |
| Y N Arthritis                      | Y N Hospitalized for Any Reason    |
| Y N Artificial Bones/Joints/Valves | Y N Kidney Problems                |
| Y N Asthma                         | Y N Liver Disease                  |
| Y N Blood Transfusion              | Y N Low Blood Pressure             |
| Y N Cancer /Chemotherapy           | Y N Lupus                          |
| Y N Colitis                        | Y N Mitral Valve Prolapse          |
| Y N Congenital Heart Defect        | Y N Osteoporosis / Paget's Disease |
| Y N Diabetes                       | Y N Pacemaker                      |
| Y N Difficulty Breathing           | Y N Psychiatric Problems           |
| Y N Emphysema                      | Y N Radiation Treatment            |
| Y N Epilepsy                       | Y N Rheumatic / Scarlet Fever      |
| Y N Fainting Spells                | Y N Seizures                       |
| Y N Frequent Headaches             | Y N Shingles                       |
| Y N Glaucoma                       | Y N Sickle Cell Disease / Traits   |
| Y N Hay Fever                      | Y N Sinus Problems                 |
| Y N Heart Attack                   | Y N Stroke                         |
| Y N Heart Murmur                   | Y N Thyroid Problems               |
| Y N Heart Surgery                  | Y N Tuberculosis (TB)              |
| Y N Hemophilia                     | Y N Ulcers                         |
| Y N Hepatitis                      | Y N Venereal Disease               |

Please list any serious medical condition(s) that you have ever had: \_\_\_\_\_

**Are you allergic to any of the following?**

- |                        |                  |                  |
|------------------------|------------------|------------------|
| Y N Aspirin            | Y N Erythromycin | Y N Tetracycline |
| Y N Codeine            | Y N Latex        | Y N Other        |
| Y N Dental Anesthetics | Y N Penicillin   |                  |

Please list any other drugs/materials that you are allergic to: \_\_\_\_\_

**Why have you come to the dentist today?**

Do you require antibiotics before dental treatment?  Yes  No  
 Are you currently in pain?  Yes  No  
 Have you ever had a serious / difficult problem associated with any previous dental work?  Yes  No  
 Do you have fears about going to the dentist?  Yes  No  
 Have you ever had gum treatment?  Yes  No

**Do you now or have you ever experienced pain / discomfort in your jaw joint (TMJ / TMD)?**  Yes  No

Your current dental health is  Good  Fair  Poor  
 Do you like your smile?  Y  N Do your gums ever bleed?  Y  N  
 How many times a week do you floss? \_\_\_\_\_ a day do you brush? \_\_\_\_\_  
 Type of bristles?  Soft  Medium  Hard  
 How long do you use a toothbrush before replacing it? \_\_\_\_\_  
 Are your teeth sensitive to heat, cold, or anything else? \_\_\_\_\_  
 Have you lost any teeth?  Yes  No If yes, why? \_\_\_\_\_

I understand that the information that I have given today is correct to the best of my knowledge. I also understand that this information will be held in the strictest confidence and it is my responsibility to inform this office of any changes in my medical status.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Payment is due in full at the time of treatment** unless prior arrangements have been approved.

If this office accepts insurance, I understand that I am responsible for payment of services rendered and also responsible for paying any co-payment and deductibles that my insurance does not cover. I hereby authorize payment directly to the Dental Office of the group insurance benefits otherwise payable to me. I understand that I am responsible for all costs of dental treatment. I hereby authorize release of any information, including the diagnosis and records of treatment or examination rendered, to my insurance company.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Our office is HIPAA Compliant and is committed to meeting or exceeding the standards of infection control mandated by OSHA, the CDC and the ADA.

**OFFICE USE ONLY OFFICE USE ONLY OFFICE USE ONLY OFFICE USE ONLY OFFICE USE ONLY**

I verbally reviewed the medical / dental information above with the patient named herein. Initials: \_\_\_\_\_ Date: \_\_\_\_\_

**Doctor's Comments:** \_\_\_\_\_  
 \_\_\_\_\_

**MEDICAL HISTORY UPDATE**

I have read my medical history dated \_\_\_\_\_ and confirmed that it states past and present medical conditions. \_\_\_\_\_  
 Signature \_\_\_\_\_ Date \_\_\_\_\_  
 I have read my medical history dated \_\_\_\_\_ and confirmed that it states past and present medical conditions. \_\_\_\_\_  
 Signature \_\_\_\_\_ Date \_\_\_\_\_  
 I have read my medical history dated \_\_\_\_\_ and confirmed that it states past and present medical conditions. \_\_\_\_\_  
 Signature \_\_\_\_\_ Date \_\_\_\_\_



**Michael R Dion DMD**  
Family, Preventative and Cosmetic Dentistry  
24 Pinkerton St  
Derry, NH 03038  
(603) 434-0040

## HIPPA PRIVACY POLICY PATIENT CONSENT FORM

I understand that I have certain rights to privacy regarding my protected health insurance portability and accountability act of 1996 (HIPPA). I understand that by signing this consent I authorize you to use and disclose my protected dental information to carry out:

- Treatment (including direct or indirect treatment by other healthcare providers involved in my treatment.
- Obtaining payment from third party payers (i.e. my insurance company)
- The day to day dental healthcare operation of your practice.

I have also been informed of and given the right to review and secure a copy of your Notice of Privacy Practices which contains a more complete description of the uses and disclosures of my protected dental health information and my rights under HIPPA. I understand that you reserve the right to change the terms of this notice from time to time and that I may contact you at any time to obtain the most current copy of this notice.

I understand that I have the right to request restrictions on how my protected health Information is used and disclosed to carry out treatment , payment, and health care operations, but that you do agree, you are then bound to comply with this restriction.

I understand that I may revoke this consent, in writing, at any time. However, any use or Disclosure that occurred prior to the date I revoke this consent is not affected.

**Print Patient name** \_\_\_\_\_

**Relationship to Patient** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_



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## HIPAA Release of Health Information

The Health Insurance Portability and Accountability Act (HIPAA) is a law implementing national standards to protect sensitive patient health information from being disclosed without the patient's consent or knowledge. This form allows the disclosure and authorization of your personal health information to be released to whom you specify. This may include X-Rays, treatment plans, financial records, and other information pertaining to your record with Dr. Michael R Dion DMD. Please list the **full name and relationship** of recipients whom you would like us to have permission to disclose your information to:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

This authorization will remain in effect until further notice. You may revoke authorizations at any time by written or electronic note explaining the changes in the authorization. Please send to our mailing address above or email to [trisha@diondmd.com](mailto:trisha@diondmd.com). Signing this form is voluntary and indicates you have read and understand the HIPAA law and authorize the disclosure of personal health information to specified parties in this form.

Name: \_\_\_\_\_ Patient/Guardian

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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### **Office Financial Policy**

As a courtesy, we will process your insurance benefits to help relieve you of this consuming sometimes-complicated task.

I agree that I am fully responsible for the total payment of all procedures in this office-this includes any treatment that is not a benefit of any dental insurance that I may have. I understand that all services are due to be paid in full within sixty days of the date of service, regardless of whether or not my insurance benefits have been received. We have many payment options; cash, check, most major credit cards, and care credit. Our office can assist you with information and applying for care credit.

### **MISSED APPOINTMENTS**

Appointment times are reserved especially for you. If for any reason you should need to change your appointment, we require a 24 hour notice. There will be a **\$50 fee** for missed and last minute cancellations. Please help us serve you better by keeping your appointments.

Dr. Dion reserves the right to deny service to patients that continually violate the broken appointment policy. In order to ensure that our patients receive the best care possible, it is necessary to enforce this policy. However, we do understand that emergency situations may arise; therefore the office has the right to make exceptions when necessary.

### **CONSENT TO DENTAL PHOTOGRAPHY**

In connection with my dental service, which I am receiving from Dr. Dion, I agree and consent to allow the photographs taken before, during, and after completion of my dental treatments, may be used for dental records, research, education, public relations, patient counseling, or other purposes.

**Signature (responsible party)** \_\_\_\_\_

**Date** \_\_\_\_\_